# AMENDED AND RESTATED BYLAWS OF STONEWOOD, HOMEOWNERS, ASSOCIATION, INC. BY-LAWS

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# **DEED RESTRICTIONS**

OCTOBER 2006

Revised June 13, 2007

Revised October 26, 2010

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#### **BY-LAWS**

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# STONEWOOD HOMEOWNERS ASSOCIATION, INC.

(A non-Florida not for profit corporation)

# ARTICLE, INAME

The name of this corporation organized in conformance with the deed restrictions as amended, shall be STONEWOOD HOMEOWNERS ASSOCIATION, INC.

#### Name

The name of this corporation is STONEWOOD HOMEOWNERS ASSOCIATION, INC. These are the Bylaws of STONEWOOD HOMEOWNERS ASSOCIATION, INC., herein called the Association, a not for profit corporation organized and existing under Chapters 617 and 720, Florida Statutes, for the purpose of administering the Property, as defined in and in accordance with the terms and conditions of that certain Stonewood Subdivision Notice of Restrictions on Real Estate as the same has been amended and restated from time to time ("Declaration"). As supplemented herein, the regulation of the business and affairs of the Association shall be governed by certain provisions of the Declaration, as amended and restated from time to time, which are incorporated herein by reference as if set forth verbatim. The definitions set out in the Declaration are incorporated herein by reference.

# ARTICLE II-PURPOSES

#### Purpose

The purpose of the STONEWOOD HOMEOWNERS ASSOCIATION, INC., shall be to act as the means by which the following objectives may be accomplished:

- Unite the residents of the STONEWOOD SUBDIVISION in working for the general interests
   and improvements of the Association.
- 2. Strive to maintain the appearance and property values of the Association,
- InsureEnsure that community interests are represented at all levels of city and county
  government.
- 4. Own, operate and maintain the Common Area.
- Establish and collect Assessments.
- 6. Perform the duties, obligations and responsibilities set forth in the Governing Documents
- 7. Enforce covenants, conditions, and provisions of the Governing Documents.

# ARTICLE III MEMBERSHIP & DUES

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#### Association Membership and Assessments

- 4. <u>Section 1. Association Membership. Membership in this Association is mandatory for all-Owners in the Stonewood Subdivisionfee simple title holders.</u>
  - A member is considered to be in good standing when a member is current in the payment of all annual dues, assessments and/or other special assessments (hereinafter the "Member Financial Obligations")
- 3. Section 2. Voting. Membership for the purpose of voting shall be limited to one (1) vote perlotassuming the member is Lot as set forth in good standingthe Declaration.
- 4. Annual Membership dues Section 3. Assessments. Assessments and due dates for the same shall be determined at the annual general membership meeting by the Board of Directors in October. The dues are per year per lot and shall bedue and payable as of November 1 accordance with the provisions of the current year: Declaration.
  - (a) The total annual dues shall be paid by December 31st.

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- (b) Dues paid after December 31st but before March 1st will be assessed a late fee of \$10.00.
- (c) Dues paid on or after March 1<sup>st</sup>-but before May 1<sup>st</sup>, an additional late fee of \$25.00 will be assessed, making the total late fee \$35.00 due and payable.
- Any member who is not in good standing in their Member Financial
   Obligations by May 1<sup>st</sup> will receive a certified letter notifying the member that
   the member has 30 days from issuance of the letter to pay their outstanding
   Member Financial Obligations.
- 6. Any member who has not paid their Membership Financial Obligations by the 30 days of the issuance of the original certified letter will receive a second certified letter notifying the member that if all Member Financial Obligations are not paid within 30 days of issuance of the second certified letter, the Association may file a lien against the property. Thereafter, the member will be liable for all dues, assessments, special assessments, late fees, legal fees and costs until the Membership Financial Obligations have been paid in full.

#### ARTICLE, JV

#### **MEETINGS**

Meetings of the Association Membership

# Section A.-1. Annual Meetings

\_\_The annual meeting of the Association Membership shall be held in October of each year at a place and time designated by the Board of Directors. Notice of the Annual Meeting will be given at least fourteen (14) days in advance of within the meeting. State of Florida.

# Section B, 2. Purpose of the Annual Meeting

.\_\_The purpose of the annual meeting is to elect the officers and the Board of Directors for the nextfollowing year, and to transact other business of the Association.

#### Section C. - General Meetings

This section deleted on October 26, 2010.

#### Section D. Board of Directors Meetings

Notice of the all Board of Directors meetings will be given at least two (2) days in advance of each meeting. Periodic 3, Board of Directors meetings will be held as required by the Board to conduct business. There will be at least one (1) Board of directors meeting held each quarter. Any member may attend but may not vote at any Board of Directors meeting.

#### Section E. Meeting Quorum

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\_A quorum, representing twenty-five percent (25% of the Association members in good standing (including proxies)%) of the Membership eligible to vote thereat is required at any Association Membership meeting in order to conduct business. Board of

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Directors meetings require at least 50% of the Board members to be present (including proxies) in order to conduct business.

#### Section F.4. Association Member Meeting Rules

\_\_"Robert's Rules of Order, Revised" shall be the parliamentary authority for all matters of procedure not specifically covered by these By LawsBylaws.

# Section 65. Proxy Votes

\_Every member shall be\_entitled to vote at any meeting may authorize another member in good standing to act as a proxy for the member who cannot attend the meeting. Association Membership meeting by proxy. Every proxy must be signed and dated by the memberMember granting such proxy.

To be valid, a proxy must state the date, time and place of the meeting for which it was given, must be signed by the member giving the proxy and must be filed with

ARTICLE, V

#### **OFFICERS**

#### Section A.

The Board of Directors for the Association consists of the officers of the Association which includes a President, Vice President, Secretary and a Treasurer, who will be elected annually by before the members of the Association. In addition, up to 5 additional members may be elected to the Board as Directors. The Board Members shall normallyhold office for one (1) year. The newly elected Board Members will assume their officesimmediately upon election and shall remain until the next election. The Board shall consist of between 4 and 9 members appointed time of the meeting.

# Section B.

The President and 6. Special Meetings. Special Vice President shall not serve for more than two (2) consecutive years.

#### Section C.

In the absence or disability of any of the officers, the Board of Directors shall appoint a temporary replacement from among its members

#### Section D.

The <u>Precident</u> shall preside at the meetings of the Association and of the Beard of Directors. He/she shall be the Administrative Officer of the Association. The President shall appoint, subject to the confirmation of the Beard of Directors, all committees except the Nominating Committee, designating the chairman thereof, and all standing committees as may be directed. The President shall be ex-officio member of all committees except the Nominating Committee.

#### Section E.

The Vice President shall preside at all meetings of the Association and Board of Directors in the absence of the President.

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#### Section F.

The Secretary shall send out all required notices of meetings, keep the minutes of the Association meetings and the Board of Directors meetings, attend to correspondence of the Association, perform such other duties as requiredMembership may be called by the Board of Directors, and maintain the Membership Book of the Association.

#### Section G.

The Treasurer shall keep the accounts of the Association, collect its revenue and pay itsbills as directed. President, or by the Board of Directors. The Treasurer shall deposit funds of the Association received in the name of the Association in such depository current as to local and federal taxes of whatever nature. The Treasurer shall render statements of income and expense at the annual meetings and at any other time as required by the Directors, or upon a motion entertained and passed by the membership. Audits will be accomplished yearly by a committee appointed by the Board of Directors prior to the annual meetingwritten request of the majority of the Association Members at any time. The purpose of the special meeting shall be stated in the notice for the meeting. At a special meeting, no business other than that specified in the notice of meeting shall be transacted unless separate notice has been given.

Section 7. Notice of Membership Meetings. The Association shall give all Owners and Members actual notice of all Membership meetings, which shall be mailed, delivered, or electronically transmitted to the members not less than fourteen (14) days prior to the meeting. The Association may provide notice by electronic transmission in a manner authorized by law for meetings of the Board of Directors, committee meetings requiring notice, and annual and special meetings of the Members to any Owner or Member who has provided a facsimile number or e-mail address to the Association to be used for such purposes; however, the Owner or Member must consent in writing to receiving notice by electronic transmission.

# ARTICLE V Board of Directors

Section 1. Number. The Board of Directors of the Association shall be comprised of no fewer than five (5) and no more than nine (9) directors.

Section 2. Nomination and Election. Nominations for candidates for the Board of Directors shall be taken from the floor of the meeting at which the election is to take place provided however such Member is eligible under Section 720.306, Florida Statutes. At such election the Members may cast, in respect to each vacancy, as many votes as they are entitled to exercise under the provisions of the Declaration. The persons receiving the largest number of votes shall be elected. Cumulative voting is not permitted and votes must made be in person at a Members' meeting or by ballots the Members personally cast.

Section 3. Removal and Abandonment. Directors may be removed pursuant to the provisions of Section 720.303(10), Florida Statutes, as the same may be amended or renumbered from time to time. A person serving as a director on the Board of Director who (i) misses more than three (3) consecutive Board of Director meetings; or (ii) becomes more than ninety (90) days delinquent in the payment of any fee, fine, or other monetary obligation to the Association, shall be deemed to have abandoned his or her seat on the Board of Directors, creating a vacancy on the board to be filled according to law. For purposes of this paragraph, the term "any fee, fine, or other monetary obligation" means any delinquency to the Association with respect to any Lot. A removed Director or a Director who has abandoned the Director's seat shall turn over to the Board of Directors within five (5) full business days after the effective date of the Director's removal or abandonment any and

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all records and property of the Association in his or her possession.

Section 4. Resignation. Any Director may resign the Director's office at any time; the Director's resignation shall be made in writing and shall take effect immediately unless a later date or time is stated in the Director's written resignation. The resigned Director shall turn over to the Board of Directors within five (5) full business days after the effective date of the Director's resignation any and all records and property of the Association in his or her possession.

Section 5. Compensation. No Director shall receive any compensation for the Director's services. Directors may receive reimbursement of expenses incurred in the performance of their duties provided that adequate proof of such expenditures is provided in a timely manner and handled according to the Association's standard financial procedures. Nothing herein shall preclude any Director from serving the Association in another capacity and receiving fair compensation therefor, provided that the service is in compliance with other policies of the organization and the Florida laws.

Section 6. Duties and Powers. The Board of Directors shall have control and management of the affairs and business of the Association. Except as provided otherwise by these Bylaws, the Directors shall in all cases act as the Board, regularly convened, and, in the transaction of business, the vote of a majority of the Directors present at a meeting shall be the act of the Board of Directors, provided a quorum is present. The Board of Directors may adopt rules and regulations governing the Property, for the conduct of their meetings and the management of the Corporation, which they deem proper and which are not inconsistent with law or these Bylaws.

Section 7. Deed Restrictions Duties. As fully provided in the Declaration, the Board of Directors will:

- a) impose the contractual maintenance and other assessments against each Lot;
- b) send written notice of each assessment to all Members of the Association;
- c) maintain adequate liability and hazard insurance on all property owned by the Association;
- d) indemnify a past or present Director, officer or committee Member of the Association to the
   extent such indemnity is required or permitted by state law, the Articles, the Declaration or
   these Bylaws;
- e) cause the Common Areas to be maintained.

Section 8. Terms. Each Director shall serve a term of one (1) year.

Section 9. Vacancies on the Board. If the office of any Director becomes vacant for any reason, a successor or successors shall be appointed or elected by a majority of the remaining Directors; the successor or successors shall hold office for the remaining unexpired term of the Director's seat being filled.

# ARTICLE VI Board of Directors' Meetings

Section 1. Regular Meetings. The Directors of the Association and the operation shall be governed by these Bylaws. Regular meetings shall be held quarterly at a time and place deemed appropriate by the Board of Directors. This provision does not restrict the Board of Directors from holding additional meetings.

Section 2. Special Meetings. Special meetings of the Board of Directors, other than those regulated

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by statute, may be called at any time by one-third of the Directors or by the President of the Association.

Section 3. Director Communication and Occurrence of Meetings. Members of the Board of Directors may use e-mail as a means of communication but may not cast a vote on an Association matter via e-mail. A meeting of the Board of Directors of an Association occurs whenever a quorum of the Board of Directors gathers to conduct Association business. Meetings of the Board of Directors must be open to all Association Members, except for meetings between the Board of Directors and its attorney with respect to proposed or pending litigation where the contents of the discussion would otherwise be governed by the attorney-client privilege.

Section 4. Location of Meetings. A meeting of the Board of Directors must be held at a location that is accessible to a physically handicapped person if requested by a physically handicapped person who has a right to attend the meeting. The provisions of these Bylaws governing Board of Directors meetings shall also apply to the meetings of any committee or other similar body when a final decision will be made regarding the expenditure of Association funds and to meetings of any body vested with the power to approve or disapprove architectural decisions with respect to a Lot on the Property.

Section 5. Notices. Notices of all Board of Directors meetings must be posted in a conspicuous place in the community at least 48 hours in advance of a meeting, except in an emergency. In the alternative, if notice is not posted in a conspicuous place in the community, notice of each board meeting must be mailed or hand delivered to each member at least seven (7) days before the meeting, except in an emergency.

Written notice of meetings of the Board of Directors stating the place, date and hour shall be given to each Director personally or by mail or by email not less than seven (7) days nor more than sixty (60) days before the date of the meeting.

Written notice of a special meeting of the board stating the place, date and hour, and indicating that it is being issued by or at the direction of the person or persons calling the meeting and stating the purpose or purposes for which the meeting is called, shall be given personally or by mail or email to each Director, not less than two (2) days nor more than thirty (30) days before the date of the meeting. At a special meeting, no business other than that specified in the notice of meeting shall be transacted unless separate notice is given thereto.

Notwithstanding the foregoing, an Assessment impacting all Owners may not be levied at a Boardof Directors meeting unless the notice of the meeting includes a statement that Assessments will
be considered and the nature of the Assessments. Written notice of any meeting at which Special
Assessments will be considered or at which amendments to rules regarding Lot use will be
considered must be mailed, delivered, or electronically transmitted to the Members and Owners and
posted conspicuously on the property not less than fourteen (14) days before the meeting.

Section 6. Voting. Directors may not vote by proxy or by secret ballot at board meetings, except that secret ballots may be used for the election of officers. This subsection also applies to the meetings of any committee or other similar body when a final decision will be made regarding the expenditure of Association funds, and to any body vested with the power to approve or disapprove architectural decisions with respect to a Lot owned by a Member of the Association.

# Section Section H.

Any task normally assigned to an officer may be delegated to any Board member upon approval by the majority of the Board.

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7. Minutes. Minutes of all meetings of the Association and of the Board of Directors must be maintained in written form or in another form that can be converted into written form within a reasonable time. A vote or abstention from voting on each matter voted upon by each Director present at a board meeting must be recorded in the minutes.

Section 8. Quorum and Adjournment. To constitute a quorum for the transaction of business, the number must be a majority of the total number of Directors. If, however, a quorum shall not be present or represented at any meeting of the Board of Directors, the Directors who are present shall have the power to adjourn the meeting to a future date at which a quorum shall be present or represented.

Section 9. Participation Without Physical Presence. Any one or more members of the Board of Directors or any Committee may participate in a meeting of such Board of Directors or Committee by means of a video conference or similar communications technology allowing all persons participating in the meeting to hear and see each other at the same time, provided that a quorum of Directors is present in the meeting. Participation by such means shall constitute presence in person at a meeting. Email is not to be used as a form of electronic participation in a meeting of the Board of Directors.

Section 10. Certification. All Directors shall comply with Section 720.3033, Florida Statutes, as the same may be amended and renumbered from time to time.

Section 11. Conflict of Interest. An Officer, Director, or Manager may not solicit, offer to accept, or accept any good or service of value for which consideration has not been provided for his or her benefit or for the benefit of a member of his or her immediate family from any person providing or proposing to provide goods or services to the Association.

# ARTICLE VII

# **NOMINATIONS**

Officers and Special Committees

#### Section A

There1. Officers and Qualifications. The Officers of the Corporation shall be a Nominating Committee composed of three (3) President, a Vice President, a Secretary, and a Treasurer. The Officers shall be members of the Association. A vacancy occurring among the Nominating Committee members shall be filled by appointment by the Board of Directors. The same person may hold no more than two offices.

# Section B.

The Nominating Committee shall nominate candidates for the vacancies for officers in 2. Election. All Officers of the Association and in the shall be elected annually by the Board of Directors at the first Board of Directors to be filled at the annual meeting. The report of nominations shall be submitted to the occurring after the Annual Meeting of the Members at least twenty-one (21) daysprior to the annual meeting.

Section 3. Term of Office. All Officers shall hold office until their successors have been duly elected and have qualified, or until removed as provided in these Bylaws.

Section 4. Removal of Officers. Any Officer or agent elected or appointed by the Board of Directors may be removed by a vote of the Board whenever, in its judgment, the best interests of the

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Association will be served thereby.

<u>Section 5. Vacancies. All vacancies in any office shall be filled promptly by the Board of Directors, either at any regular meetings or at a special meeting of the Board of Directors.</u>

Section 6. Duties of Officers. The duties and powers of the Officers of the Corporation shall be as follows and as may be set from time to time by resolution of the Board of Directors:

# A. President

Section 1. The President shall preside at all meetings of the Board of Directors and of the Membership.

Section 2. The President shall present at each regular meeting of the Board of Directors a report of the condition of the business of the Association.

Section 3. The President shall cause to be called the regular and special meetings of the Board of Directors in accordance with the requirements of law and consistent with these Bylaws.

Section 4. The President shall sign and execute all contracts in the name of the Association.

Section 5. The President shall cause all books, reports, statements and certificates to be properly kept and filed as required by law.

Section 6. The President shall enforce these Bylaws and perform all duties incident to the President's office and which are required by law, and the President shall supervise and generally control the business and affairs of the Association.

# B. Vice President

Section 1. During the absence or incapacity of the President, the Vice President shall perform the duties of the President, and when so acting, the Vice President shall have all the powers and be subject to all the responsibilities of the office of President.

Section 2. The Vice President shall perform such other duties and functions as the Board of Directors may prescribe.

# Secretary Section C.

Floor nominations will be accepted at the annual meeting prior to election. C.\_

Section 1. The Secretary shall keep the minutes of the meetings of the Board of Directors in appropriate files.

<u>Section 2. The Secretary shall attend to the giving of notice of regular and special meetings of the Board of Directors.</u>

Section 3. The Secretary shall be custodian of the records and seal of the Corporation and shall affix the seal to corporate papers and execute the same as Secretary when required.

<u>Section 4. The Secretary shall attend to all official correspondence and present to the Board of Directors at their meetings all official communications received by the Secretary.</u>

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Section 5. The Secretary shall perform all duties incident to the office of Secretary of the Corporation.

#### D. Treasurer

Section 1. The Treasurer shall have the care and custody of and be responsible for all the funds and securities of the Association, and shall deposit these funds and securities in the name of the Association in banks or other depositories designated by the Board of Directors.

Section 2. The Treasurer (and/or others designated by the President) shall make, sign, and endorse in the name of the Association, all checks, drafts, notes, and other orders for the payment of money, and pay out and dispose of them under the direction of the President or the Board of Directors.

Section 3. The Treasurer shall keep accurate records and books of account of all business and transactions as may be from time to time required by applicable law, and shall at all reasonable hours exhibit books and accounts to any Director.

Section 4. The Treasurer shall render a report of the condition of the finances of the Association at each regular meeting of the Board of Directors and at such other times as shall be required of the Treasurer.

<u>Section 5. The Treasurer shall further perform all duties incident to the office of Treasurer of the Association.</u>

Section 7. Committees. The Board of Directors shall appoint committees as deemed appropriate in carrying out its purpose.

# Section D.

Ballots will be prepared and distributed at the annual meeting by the Secretary to all members in attendance provided they meet the qualifications outlined in Article III.

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#### ARTICLE VIII

#### **MISCELLANEOUS**

Negotiable Instruments, Deeds and Contracts, Dissolution

Section 1. Negotiable Instruments. All checks, drafts, notes, bonds, bills of exchange, and orders for the payment of money of the Association; all deeds, mortgages, and other written contracts and agreements to which the Association shall be a party; and all assignments or endorsements of stock certificates, registered bonds, or other securities owned by the Association, shall, unless otherwise directed by the Board of Directors, or unless otherwise required by law, be signed by the President (and/or any other responsible Officer appointed by the President) or by any one of the following Officers who are different persons: Vice President, Secretary, or Treasurer. The Board of Directors may, however, authorize any one of such Officers (and/or any other responsible person(s)) to sign any of such instruments, for and on behalf of the Association, without necessity of countersignature; may designate Officers or employees of the Association, other than those named above, who may, in the name of the Association, sign such instruments.

## Section A.

Each person who acts as an officer or a director of the Association shall be indemnified by the Association against expenses actually and necessarily incurred by him in defense of any action, suit, or proceeding to which he is made a party by reason of their being or having been made an officer or a director of the Association.

#### Section B.

Each of the streets2. Dissolution. The Association may be dissolved only as provided in € STONEWOOD SUBDIVISION may be represented on the Boardof Directors by a least one (1) resident who may also be an officer-

# Section, C.

Consistent with the law and the Articles of Incorporation and these By-Laws, the Boardof Directors shall:

- 1. Transact all Association business and make or amend rules for Association use. It may appoint or remove such officers as it may deem necessary and may fix their duties and responsibilities.
- 2. Have the right to investigate violation of deed restrictions, and encourage all lot owners and/or tenants to comply with the deed restrictions; and resolution of these violations will be in compliance with the enforcement provisions of Paragraph 23 of the Deed Restrictions.
- 3. Constitute and appoint committees and define the powers and duties of same.
- 4. Fill any vacancy in the Board of Directors to serve until the next annual meeting of the membership.
- 5. Item 20 of the Deed Restrictions describes a waiver for minor violations. The paragraph as written includes "release such lot or portions thereof from such

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part of the provisions of any said covenants as are violated, provided, however, that...to be minor". The Board of Directors will have the ability to grant such a waiver upon receiving a request based on a majority approval by the Board. Waivers will be granted only when the Board determines that it is a minor violation and that granting it is in the general interest and will not pose a detriment to our development. The majority approval must be documented either by meeting minutes or by use of e-mails.

#### Section D.

The Board of Directors shall designate the bank in which the funds of the Association shall be deposited. Usually the Treasurer or Secretary shall have the authority to issue checks up to and including the sum of \$250.00, but any expenditure over the sum of \$250.00 must be approved by the Board of Directors. Approvals of contracts that result in multiple payments in excess of \$250.00, such as lawn maintenance, only require the approval of the contract, and not each individual payment, by the Board of Directors. Other Board members may be approved for issuing checks.

The President, Vice President, Treasurer, or Secretary shall have the authority with concurrence from the Board of Directors, to enter into any legal contracts and sign for the Association all documents that may be required to fulfill the obligations of the Association.

The President shall appoint a chairman and three (3) additional members as an Audit Committee, subject to the approval of the Board of Directors, at the Board of Directors meeting held immediately prior to the annual meeting of the membership, permitting an orderly transfer of the Corporation accounting records from the outgoing to the incoming Treasurer.

#### Section E.

In the event of a question before the Board of Directors resulting in a tie which cannot be resolved, the question shall then be submitted to the membership for the decision.

#### Section F.

The right of indemnification provided herein shall extend to each Director and Officer referred to in Section A whether or not he is such a Director or Officer at the time such costs or expenses are imposed or incurred, and in the event of his death, shall be extended to his legal representative.

# Section G.

The Association assumes no responsibility. Members and their guests can have no claim against the Association for the property of members or guests which may be brought into or left in any meeting hall, club building, or on grounds owned by the Association.

# Section H.

Any questions as to the meaning or proper interpretation of any of the provisions of these By-Laws shall be determined by the Board of Directors.

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#### Section I.

These By-Laws may be amended by a 66-2/3% vote of the voting members present at the annual, general, or special meeting of the Association. At least fourteen (14) days notice of such amendment shall be made available to each member of the Association.

## Section J.

The area of the Association shall be defined as STONEWOOD SUBDIVISION and STONEWOOD FIRST ADDITION, as recorded in the public records of Seminole County, Florida.

# ARTICLE IX

# **FISCAL YEAR**

Indemnity to Officers, Directors, Employees and Agents

The Association shall indemnify any Director, Officer, employee, or agent of the Association to the extent provided for by the Florida Nonprofit Corporation Act and other relevant statutory provisions, as amended. The Association shall indemnify a Director, Officer, employee, or agent of the Association where required by law to do so.

The Association shall purchase and maintain insurance on behalf of any person who is or was a Director, Officer, employee, or agent of the Association or is or was serving at the request of the Association as a Director, Officer, employee, or agent of another corporation, limited liability company, partnership, joint venture, trust, or other enterprise, against any liability asserted against such person and incurred by such person in any such capacity or arising out of such person's status as such, whether or not the Association would have the power to indemnify such person against such liability under the provisions of this section.

If any expenses or other amounts are paid by way of indemnification, the Association shall, not later than the time of delivery to Directors of written notice of the next regular meeting of Directors, deliver either personally or by U.S. mail to each Director a statement specifying the persons paid, the amounts paid, and the nature and status at the time of such payment of the litigation or threatened litigation.

# ARTICLE X Books and Records

<u>Section 1. Association Records. The Association shall maintain those records required under Section 720.303(4), Florida Statutes, as the same may be amended or renumbered from time to time.</u>

Section 2. Right of Inspection. Any Association Member may examine and make copies of the books and records as permitted under and subject to Section 720.303(5), Florida Statutes, as the same may be amended or renumbered from time to time.

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Section 1. Manner of Amending. These Bylaws may be amended at a regular or special meeting of the Members with the approval of a majority of the Members at a meeting at which a quorum is present by an in person or proxy vote.

Section 2. Effective Date. Amendments to these Bylaws are effective upon their approval in the manner set forth above, unless a later effective date is specified therein.

# Section A.

The fiscal year of the Corporation shall be November 1 to October 31.

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